

**CITY OF HARRAH
SPECIAL MEETING
JULY 12, 2018**

The City Council for City the of Harrah met at 7:00 p.m. on Thursday, July 12, 2018 at City Hall, at 19625 NE 23rd Street, Harrah, Oklahoma for a Special Meeting.

1. Roll Call, Flag Salute & Invocation.

At roll call the following members were present: Mayor Larry Fryar, Councilor Duane Patterson, and Councilor Tom Barron. Absent: Councilor Kim Bishop and Councilor Cass Smith. Others present: City Manager Clayton Lucas and City Attorney Robert Thompson. Flag Salute was led by Clayton Lucas and the invocation was given by Pastor Vivian from Lighthouse Family Church.

2. Approval of Consent agenda:

- a. Minutes from the [2018.06.14](#) and [2018.06.26](#) Special Meeting.
- b. Harrah Senior [Monthly Report](#) June 2018.
- c. Approve normal retirement for Earl Burson with OkMRF.
- d. Re-New [agreement with Oklahoma County Emergency Management](#) for fire equipment.
- e. Re-new [agreement](#) with Harrah Senior Citizen Center for 2018-2019.
- f. Approve [Street & Alley funds](#) for the 2nd quarter.

Motion by Councilor Patterson to accept and approve the consent agenda. Second by Councilor Barron. Motion carried.

Aye: Patterson, Barron, and Fryar.

Nay: None.

3. Discussion and possible action regarding items removed from the consent agenda. **None.**

4. Review, consideration and possible action regarding:

- a. Treasurer's Report for May: [Sales Tax, Use Tax](#), etc., and [Franchise Tax](#).

City Treasurer Patty Wheeler reported on the finances for the 2017-2018 fiscal year ending.

Motion by Councilor Barron to accept and approve the treasurer's report. Second by Patterson. Motion carried.

Aye: Barron, Patterson, and Fryar.

Nay: None.

- b. Acknowledge of Municipal Court Certification for Brandy Ruff and Oklahoma Municipal Clerks & Treasurer's Certification for Patty Wheeler and Cindy Pollard.

Each of these employees and Michele Cogdill were acknowledged by the Mayor and City Manager for the continuing education they have completed to become knowledgable in their related fields.

- c. Presentation/action to proceed with War Memorial at Heritage Park.

Shelly Young and Penny Matapene update the council on the War Memorial at Heritage Park and are ready to proceed with Phase I of the project.

- d. Appoint Clayton Lucas as Authorized Agent with OkMRF.

Motion by Councilor Patterson to approve the appointment of Clayton Lucas as Authorized Agent with OkMRF. Second by Councilor Barron. Motion carried.

Aye: Patterson, Barron, and Fryar.

Nay: None.

- e. Appoint Clayton Lucas to the Intermodal Transportation Technical Committee through ACOG.

Motion by Councilor Patterson to approve the appointment of Clayton Lucas to the Intermodal Transportation Committee through ACOG. Second by Councilor Barron. Motion carried.

Aye: Patterson, Barron, and Fryar.

Nay: None.

- f. Appoint Clayton Lucas to Areawide and Technical Advisory Committee through ACOG.

Motion by Councilor Patterson to approve the appointment of Clayton Lucas to the Areawide and Technical Advisory Committee through ACOG. Second by Councilor Barron. Motion carried.

Aye: Patterson, Barron, and Fryar.

Nay: None.

- g. Discussion on retirement policy.

Discussion with the Mayor, Councilors, and the City Manager regarding the current retirement plan and looking at other plan options through OkMRF. This item was tabled to allow for more information regarding options and to bring back to council at another date.

- h. Discussion on changing Ordinance on nuisance property to 5 days ([Sample Ord.](#))

No action on Item H.

- i. Discussion on making changes to Fireworks Ordinance.

Mayor Fryar directed staff to make a list of items to change and bring back to council. This item was tabled for future time and date.

- j. Discussion/action regarding OG&E Efficiency Program and review of RFP's.

Motion by Councilor Patterson to direct staff to proceed with the OG&E Efficiency Program Grant. Second by Councilor Barron. Motion carried.

**Aye: Patterson, Barron, and Fryar.
Nay: None.**

k. Discussion building and zoning standards for residential and commercial.

Discussion on amending current ordinance on building and zoning standards for residential and commercial was tabled to have staff review current ordinance and the International Code to make appearances of older buildings more aesthetically pleasing when renovations occur and to exempt no one from current city code standard.

l. Appoint board member to the Planning Commission.

Mayor Fryar entertained a motion to appoint Gary Fitzgerald to the Planning Commission.

Motion by Councilor Barron to approve the appointment of Gary Fitzgerald as Planning Commission Member. Second by Councilor Patterson. Motion carried.

**Aye: Barron, Patterson, and Fryar.
Nay: None.**

m. **Executive Session: Discussion and possible action** on request under the provisions of: 25 O.S. Sec. 307 (B)(10) a request for executive session for the purpose of conferring on the matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Harrah because public disclosure of the matter to be discussed would interfere with the development of products or services and would violate the confidentiality of the business.

Motion by Councilor Barron to enter into executive session. Second by Councilor Patterson. Motion carried.

**Aye: Barron, Patterson, and Fryar.
Nay: None.**

The council entered into executive session at 8:05 p.m. and reconvened at 8:32 p.m.

n. Any action necessary following the executive session.

Motion by Councilor Patterson to authorize the mayor to enter into option to purchase property as discussed in executive session. Second by Councilor Barron. Motion carried.

**Aye; Patterson, Barron, and Fryar.
Nay: None.**

5. Comments:[City Manager Report](#), Misc. Correspondence, [Claims Report](#)

CITY MANAGER'S REPORT

7-12-18

- I have begun my new position as City Manager as of Monday, July 9th! Looking forward to a long tenure here in the community of Harrah.
- Earl Burson continues to work until July 31st to acclimate me to my new position as City Manager.
- The request for Proposals regarding the OG&E Efficiency Program has closed and we have received only one proposal. This will be reviewed by the OG&E program and will be able to estimate hopefully the amount of incentive funding we will receive.
- Waiting on parts to complete two of the repairs on 4 tanks required on the WWTP caused by being struck by lightning. Two are up and running
- Please remember to contact Sue by Friday, July 13th and advise the total number you will be bringing to the Family Picnic on July 21st from 5 – 7:00 pm at Heritage Park . Remember also that the Sugar Free Allstars will be performing starting at 7:00 pm that evening. This is a program that you and the younger members of your family will love!
- I attended my first monthly Staff Breakfast at the Blue Rooster!! The meeting was short and the breakfast was great!
- The Ministerial Alliance met at City Hall on July 12th giving me the opportunity to meet most of the Pastors in our community.
- Bulky Trash is this Saturday! I hope if you had plans of participating in this pickup that you signed up over a week ago as that is Harrah Disposal's requirement.
- Will be attending the City Managers Conference in Ardmore starting July 18th thru the 20th.
- The Metropolitan Library System has been given approval to add an exterior drop box to our Library in Harrah.
- The next Neighborhood Arts Children's program this Friday is Adam & Kizzie! It starts at 10:30 am.
- The next Movie in the Park will be Coco on July 20th at dusk.
- We have been awarded a 50-50 grant from the Oklahoma Arts Council for the Sugar Free Allstars performance on July 21st. The kids love them!!
- The special ribbon cutting at the new Community Garden was held on June 24th after the Park Board meeting.
- The County Commissioner's office called to inform us that they are going to

overlay Janene Street. We have partnered with them to provide funding for the materials of the portion within the City limits.

- **Have a great weekend! Stay cool!! Stop by sometime!!!**

City Council members

Patterson: **None.**

Barron: **None.**

Bishop: **Absent.**

Smith: **Absent.**

Mayor: **Employee picnic July 21 from 5 to 7 all employees should be there.**

City Attorney: **None.**

Staff –[Fire Department Report](#), [Police Dept1](#), **Code Enforcement Weekly Report**

ACOG Report-Councilor Bishop

Chamber Report-Brandy McKay

6. Consideration of new business, if any, which has arisen since the posting of the agenda, which could not have been reasonably foreseen prior to the posting of the agenda. [25 O.S. Section 311.9]

7. Citizen Participation: Public comments on city related agenda items or non-agenda items. In accordance with State Law, the City Council and City Staff are not allowed to respond to any comments made. Preference will be given to Harrah Residents and **NO** formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes. You must sign in with the City Clerk 10 minutes prior to the meeting to be recognized with name, address, and phone number. Members of the audience are encouraged to hold their comments to this portion of the agenda. **No comments shall be made during the business portion of the meeting.**

8. **Adjournment**

The Harrah City Council adjourned the July 12, 2018 Special Meeting at 8:33 p.m.

Mayor

City Clerk