

**HARRAH PUBLIC WORKS AUTHORITY  
REGULAR MEETING MINUTES  
MAY 18, 2020**

**Board of Trustees may attend this meeting in person or by teleconference.**

**The following Board of Trustees may elect to attend by teleconference.**

**Chairman Larry Fryar  
Vice-Chairman Kim Bishop  
Trustee Tom Barron  
Trustee Duane Patterson  
Trustee Cass Smith**

**Social distancing protocols recommended by public health officials will be observed at all times. All participants are expected to observe standard rules of decorum at all times. The Mayor shall call at appropriate times for members of the general public to participate.**

**In addition to the opportunity to attend the meeting, interested parties may contact the office of the City Clerk at (405)454-2951 or by email at [cindy.pollard@cityofharrah.com](mailto:cindy.pollard@cityofharrah.com) to request accommodations to participate via teleconference or to submit comments or questions in advance. Interested parties are encouraged to contact the City Clerk no later than 12:00 p.m. on the respective date of the meeting to request accommodations.**

The Trustees for the Harrah Public Works Authority met at 7:00 p.m. on Monday, May 18, 2020 at City Hall, 19625 NE 23<sup>rd</sup>, Harrah, Oklahoma for a Regular Meeting.

Roll Call

**At roll the following members were present: Chairman Larry Fryar, Vice-Chairman Kim Bishop, Trustee Tom Barron, Trustee Cass Smith, and Trustee Duane Patterson. Others present: Trust Manager Clayton Lucas and Trust Attorney Robert Thompson.**

Approval of Consent Agenda:

- a. Approve minutes for [2020.03.09](#) Special Meeting.
- b. Treasurer's Report

**Motion by Bishop to accept and approve the consent agenda. Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, Patterson, and Fryar.**

**Nay: None.**

Discussion and possible action regarding item(s) removed from the consent agenda. **None.**

Review, consideration and possible action regarding:

- a. Vote for Vice-Chairman.

**Trustee Barron nominated Vice-Chairman Bishop to continue as Vice-Chairman of the Harrah Public Works Authority.**

**Motion by Barron to approve Kim Bishop to continue as Vice-Chairman. Second by Patterson. Motion carried.**

**Aye: Barron, Patterson, Smith, Bishop, and Fryar.  
Nay: None.**

b. Discussion and possible action to approve Engagement Letter for 2019-2020 audit.

**Motion by Smith to approve Engagement Letter for 2019-2020 audit. Second by Bishop. Motion carried.**

**Aye: Smith, Bishop, Barron, Patterson, and Fryar.  
Nay: None.**

c. Discussion and possible action to approve policy changes.

**Motion by Smith to approve policy changes as presented to the council. Second by Barron. Motion carried.**

**Aye: Smith, Barron, Bishop, Patterson, and Fryar.  
Nay: None.**

d. Discussion and possible action to re-new [contract](#) with Harrah Disposal.

**Motion by Bishop to approve renewal of contract with Harrah Disposal. Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, and Fryar.  
Nay: None.  
Abstain: Patteson.**

**Executive Session: Discussion and possible action** on request under the provisions of 25 O.S. Sec 307 (B)(1) for the purpose of reviewing the contract of the Trust Manager.

**Motion by Bishop to enter into executive session. Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, Patterson, and Fryar.  
Nay: None.**

**The Harrah Public Works Authority entered into executive session at 7:45 p.m. and reconvened at 8:30 p.m.**

**Motion by Bishop to approve city manager contract amending Section 8 Vacation and Sick Leave. Second by Barron. Motion carried.**

**Aye: Bishop, Barron, Patterson, Smith, and Fryar.  
Nay: None.**

Consideration of new business, if any, which has arisen since the posting of the agenda, which could not have been reasonably foreseen prior to the posting of the agenda. [25 O.S. Section 311.9]

Comments:

- a. Trust Attorney's Report
- b. Trust Manager's Report

- c.** Trustees
- d.** Chairman

Citizen's Participation

Adjournment

The meeting of the Harrah Public Works Authority adjourned at 8:30 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary