

**HARRAH PUBLIC WORKS AUTHORITY
REGULAR MEETING
SEPTEMBER 21, 2020**

The Trustees for the Harrah Public Works Authority met at 7:00 p.m. on Monday, September 21, 2020 at City Hall, 19625 NE 23rd, Harrah, Oklahoma for a Regular Meeting.

Roll Call

At roll call the following members were present: Chairman Larry Fryar, Vice-Chairman Kim Bishop, Trustee Tom Barron, Trustee Duane Patterson, and Trustee Cass Smith. Absent: None. Others present : Trust Manager Clayton Lucas and Trust Attorney Robert Thompson.
Approval of Consent Agenda:

- a. Approve minutes for [2020.08.17](#) Regular Meeting and the [September 14, 2020](#) Special Meeting.
- b. Treasurer's Report.
- c. Approve Treasurer to proceed with advertising for [outstanding checks](#) that have not yet cleared the bank.

Motion by Smith to accept and approve the consent agenda. Second by Barron. Motion carried.

Aye: Smith, Barron, Bishop, Patterson, and Fryar.
Nay: None.

Discussion and possible action regarding item(s) removed from the consent agenda. **None.**

Review, consideration and possible action regarding:

- a. Discussion and possible action to approve audit for 2019-2020. (Dillion)

Motion by Patterson to accept the audit for fiscal year 2019-2020. Second by Barron. Motion carried.

Aye: Patterson, Barron, Bishop, Smith, and Fryar.
Nay: None.

- b. Discussion and possible action to purchase a 2020 Ford F-150 for \$24,533.00 for the Public Works Department. (Clayton)

Trustee Patterson asked the Public Works Director if in his opinion that a ¾ ton truck would serve a better purpose for the public works department. Jerry Shipman stated the truck was for the Park Department and the F-150 would be enough truck for that department. The discussion of moving one of the F-150's to the Park Department and getting the ¾ ton for the public works department was an option.

Motion by Patterson to authorize the trust manager and public works director to spend up to \$45,000 for a ¾ ton truck. Second by Smith. Motion carried.

Aye: Patterson, Smith, Bishop, Barron, and Fryar.
Nay: None.

- c. Discussion and possible action to award bid for Skid Steer with attachment. (Clayton)

Bid Opening for Skid Steer Friday, September 18, 2020 at 2:00 p.m. at City Hall

1. Warren Cat \$80,646.19 (24" blade)
2. Total Equipment \$50,092.98 (14" blade)
3. Total Equipment \$59,491.96 (18" blade)

City Manager Clayton Lucas recommends to the council to accept the higher bid because the cold planer blade is larger.

Motion by Bishop to approve the recommendation from the city manager and award the bid to Warren Cat for \$80, 646.19. Second by Smith. Motion carried.

Aye: Bishop, Smith, Barron, Patterson, and Fryar.

Nay: None.

- d. Discussion of recent purchase of [Trackhoe](#) for the Public Works Dept. (Clayton)

Trust Manager stated the trackhoe has been purchased and the Public Works Department is using it in their daily operations.

- e. Discussion and possible action to approve Christmas bonus to be paid on the 13th of November. (Clayton)

Trustee Patterson addressed the council regarding the amount that the city usually pays out for Christmas bonuses which is \$200 per employee. Trustee Patterson suggested that the bonus for this year should be \$300 as long as the budget could accommodate the extra money in the general fund and the Public Works Fund. This would only be for this year and reviewed yearly. Trust Manager Clayton Lucas stated that the budget could accommodate for the extra monies this year.

Motion by Patterson to approve the Christmas Bonus in the amount of \$300 for each employee. Second by Bishop. Motion carried.

Aye: Patterson, Bishop, Barron, Smith, and Fryar.

Nay: None.

- f. Discussion and possible action to approve [Resolution No. 09212020HPWA](#)

Motion by Smith to approve Resolution No. 09212020HPWA. Second by Barron. Motion carried.

Aye: Smith, Barron, Bishop, Patterson, and Fryar.

Nay: None.

Consideration of new business, if any, which has arisen since the posting of the agenda, which could not have been reasonably foreseen prior to the posting of the agenda. [25 O.S. Section 311.9]

Comments:

- a. Trust Attorney's Report

- b.** Trust Manager's Report
- c.** Trustees
- d.** Chairman

Citizen's Participation

Adjournment

The meeting of the Harrah Public Works Authority adjourned at 8:40 p.m.

Chairman

Secretary