

**HARRAH PUBLIC WORKS AUTHORITY
REGULAR MEETING
MARCH 17, 2022**

The Trustees for the Harrah Public Works Authority met at 6:00 p.m. on Thursday, March 17, 2022 at City Hall, 19625 NE 23rd, Harrah, Oklahoma for a Regular Meeting.

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON ITEM, THE GOVERNING BODY MAY REFER TO THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION OR COMMITTEE:

Roll call

At roll call the following members were present: Chairman Danny Trent, Vice-Chairman Cass Smith, Trustee Paul Wiegert, Trustee Tom Barron, and Trustee Chris Lally. Absent: None. Others present: Trust Manager Lewis Moore and Trust Attorney Robertson.

Consent Agenda:

- a. Accept and approve the minutes of the [2022.03.03 Special Meeting](#).
- b. Treasurer's Report.

Motion by Smith to accept and approve the consent agenda. Second by Barron. Motion carried.

**Aye: Smith, Barron, Wiegert, Lally, and Trent.
Nay: None.**

Discussion and possible action to remove item(s) from the consent agenda. **None.**

- a. Discussion and possible action to adopt [Ordinance No. 2022-11](#) regarding an amendment to the City of Harrah/Harrah Public Works Authority plan adopting the revised and restated OkMRF Master Defined Contribution Retirement Plan.

Motion by Wiegert to adopt Ordinance No. 2022-11 regarding an amendment to the City of Harrah/Harrah Public Works Authority plan adopting the revised and restated OkMRF Master Defined Contribution Retirement Plan. Second by Lally. Motion carried.

**Aye: Wiegert, Lally, Barron, Smith, and Trent.
Nay: None.**

- b. Discussion and possible action to adopt [Ordinance No. 2022-12](#) regarding an amendment to the City Manager/Trust Manager plan adopting the revised and restated OkMRF Master Defined Contribution Retirement Plan.

Motion by Wiegert to adopt Ordinance No. 2022-12 regarding an amendment to the revised and restated OkMRF Defined Contribution Retirement Plan. Second by Lally. Motion carried.

**Aye: Wiegert, Lally, Barron, Smith, and Trent.
Nay: None.**

- c. Approve Engagement Letter with Dillion & Associates to provide audit services for fiscal year ending 2022.

Motion by Smith to approve Engagement Letter with Dillion & Associates to provide audit services for fiscal year ending 2022. Second by Barron. Motion carried.

**Aye: Smith, Barron, Wiegert, Lally, and Trent.
Nay: None.**

- d. Approve [Change Order #1](#) from Downey Contracting, LLC.

Motion by Smith to approve Change Order #1 from Downey Contracting, LLC. Second by Lally. Motion carried.

**Aye: Smith, Lally, Barron, Wiegert, and Trent.
Nay: None.**

- e. Approve [Drawdown #29](#) of the OWRB Loan and authorize payment.

Motion by Wiegert to approve Drawdown #29 for the OWRB Loan and authorize payment. Second by Smith. Motion carried.

**Aye: Wiegert, Smith, Barron, Lally, and Trent.
Nay: None.**

- f. Approve [Drawdown #30](#) for the OWRB Loan and authorize payment.

Motion by Wiegert to approve Drawdown #30 for the OWRB Loan and authorize payment. Second by Barron. Motion carried.

**Aye: Wiegert, Barron, Smith, Lally, and Trent.
Nay: None.**

- g. Approve [Drawdown #31](#) for the OWRB Loan and authorize payment.

Motion by Wiegert to approve Drawdown #31 for OWRB Loan and authorize payment. Second by Barron. Motion carried.

**Aye: Wiegert, Barron, Smith, Lally, and Trent.
Nay: None.**

- h. Discussion and possible action on request by Harrah Public Works Supervisor to trade

the 320 Excavator on a new 301.8 Excavator. ([See attached](#))

**Motion by Smith to approve trade the 320 Excavator for a 301.8 Excavator.
Second by Lally. Motion carried.**

**Aye: Smith, Lally, Wiegert, Barron, and Trent.
Nay: None.**

- i. Approve [“Water Tap Fee and “Sewer Tap Fee”](#) in the city fee schedule.

Motion by Smith to approve Water Tap Fee and Sewer Tap Fee at \$350. for water and \$350. for residential and a minimum of \$350. for Commercial or .10 per square ft. whichever is greater. Second by Lally. Motion carried.

**Aye: Smith, Lally, Wiegert, Barron, and Trent.
Nay: None.**

- j. Approve [Household Hazardous Waste Collections](#) through EMI.

Motion by Lally to approve Household Hazardous Waste Collections on June 4th from 9-12 which will be reimbursed by DEQ. Second by Barron. Motion carried.

**Aye: Lally, Barron, Wiegert, Smith, and Trent.
Nay: None.**

- k. Approve [Change Order No 1](#) for Jordan Contractor's. ([Myer's Comment](#))

No Action on Change Order 1 for Jordan Contractor's

- l. Approve [Change Order 3](#) for Wynn Construction Co., Inc.

No Action on Change Order 3 for Wynn Construction.

Comments:

- a. Trust Attorney's Report
- b. Trust Manager's Report
- c. Trustees
- d. Chairman

Citizen's Participation

Adjournment

The meeting of the Harrah Public Works adjourned at 7:00 p.m.

Chairman

Secretary

