

**HARRAH PUBLIC WORKS AUTHORITY
REGULAR MEETING
DECEMBER 1, 2022**

The Trustees for the Harrah Public Works Authority met at 6:00 p.m. on Thursday, December 1, 2022 at City Hall, 19625 NE 23rd, Harrah, Oklahoma for a Regular Meeting.

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON ITEM, THE GOVERNING BODY MAY REFER TO THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION OR COMMITTEE:

Roll call

At roll call the following members were present: Chairman Danny Trent, Vice-Chairman Steve Scalzo, Trustee Bernadette Klimkowski, Trustee Tim Rudek, and Trustee Chris Lally. Absent: Trust Attorney Robert Thompson. Others present: Trust Manager Jamie O'Leary.

Accept and approve the minutes of the [2022.11.17 Regular Meeting](#).

Motion by Lally to accept and approve the minutes. Second by Klimkowski. Motion carried.

Aye: Lally, Klimkowski, Rudek, Scalzo, and Trent.

Nay: None.

- a. Presentation of the 2021-2022 Fiscal Year Audit.(Bob Dillion)

Bob Dillion, Auditor, reported on the findings for the 2021-2022 fiscal year audit adding that the city/public works were given a clean audit. Bob praised the staff for always getting all the documents to him in a timely manner and having very good records of accounting for all items required to make the audit go smoothly.

- b. Treasurer's Report.

Brandy Ruff, City/Trust Treasurer reported on the current finances for the city/trust

- c. Approve proposed personnel policy change for section 302-Pay Period.

Motion by Lally to approve proposed personnel policy change 302 Pay Period. Second by Scalzo. Motion carried.

Aye: Lally, Scalzo, Klimkowski, Rudek, and Trent.

Nay: None

d. Approve proposed personnel policy change for section 402-Holiday

Motion by Scalzo to approve proposed policy change 402 Holidays. Second by Klimkowski. Motion carried.

Aye: Scalzo, Klimkowski, Rudek, Lally, and Trent.

Nay: None.

e. Discussion and possible action to approve quotes for street repair projects.([TJC](#))([Aim High](#))([Oklahoma County](#))

Chairman Trent gave a review of each quote submitted for the street repairs.

f. Discussion and possible action to approve street repair project on Tim Holt to Church to Navarre.

Motion by Scalzo to approve the quote submitted by TJC for street repair on Tim Holt to Church to Navarre. Second by Rudek. Motion carried.

Aye: Scalzo, Rudek, Klimkowski, Lally, and Trent.

Nay: None.

g. Discussion and possible action to approve street repair project on Holden St. from Tim Holt to Railroad.

Motion by Scalzo to approve street repair project on Holden St. from Tim Holt to Railroad. Second by Rudek. Motion carried.

Aye: Scalzo, Rudek, Klimkowski, Lally, and Trent.

Nay: None.

h. Discussion and possible action to approve overlay on Manek Dr.

Motion by Scalzo to approve overlay on Manek. Second by Rudek. Motion carried.

Aye: Scalzo, Rudek, Klimkowski, Lally, and Trent.

Nay: No

i. Discussion and possible action to approve mobilization to repair/overlay streets.

No action was approved in item f.

j . Discussion and possible action to award bids for the Sanitary Sewer Lift Station.([Bid Tab](#))([Recommendation](#))

Motion by Scalzo to accept the recommendation of Myers Engineering and take the low bid from Orr Construction for the Sanitary Sewer Project. Second by Rudek. Motion carried.

Aye: Scalzo, Lally, Klimkowski, Rudek, and Trent.

Nay: None.

Any action in executive session:

Comments:

- a. Trust Attorney's Report
- b. Trust Manager's Report
- c. Trustees
- d. Chairman

Adjournment

The meeting of the Harrah Public Works Authority adjourned at 7:00 p.m.

Chairman

Secretary