

**HARRAH PUBLIC WORKS AUTHORITY
SPECIAL MEETING
APRIL 10, 2023**

The Trustees for the Harrah Public Works Authority met at 6:00 p.m. on Monday, April 10, 2023 at City Hall, 19625 NE 23rd, Harrah, Oklahoma for a Special Meeting.

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON ITEM, THE GOVERNING BODY MAY REFER TO THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION OR COMMITTEE:

Roll call

At roll call the following members were present: Chairman Danny Trent, Vice-Chairman Steve Scalzo, Trustee Bernadette Klimkowski, Trustee Tim Rudek, and Trustee Jeff Brzozowski. Absent: None. Others present: Trust Manager Jamie O'Leary, Trust Attorney Robert Thompson, City Planner Guy Henson.

Oath of Office (Jeff Brzozowski, Ward 3)

Secretary of the Board administered the Oath of Office to Jeff Brzozowski Ward 3 Trustee before roll call of the meeting.

Accept and approve the minutes of the [2023.02.16 Special Meeting](#) [2023.03.02 Regular Meeting](#) and [2023.03.09 Special Meeting](#)

Motion by Klimkowski to approve the minutes of the 2023.02.16 Special Meeting, 2023.03.02 Regular Meeting and the 2023.03.09 Special Meeting. Second by Rudek. Motion carried.

Aye: Klimkowski, Rudek, Scalzo, and Trent.

Nay: None.

Abstain: Brzozowski.

Accept and approve the consent agenda:

a. Treasurer's Report : February

b. ARPA fund expenditures:

1. Tamping Ram (Grainger) [2734.58](#)
2. Hydraulic Angle Broom (Warren Cat) [15,184.00](#)
3. Jetcan Camera (Key Equipment) [17,800.00](#)
4. Handheld GPS System (Allterra) [8723.00](#)

Motion by Scalzo to accept and approve the consent agenda. Second by Rudek.

Motion carried.

Aye: Scalzo, Rudek, Klimkowski, and Trent.

Nay: None.

Abstain: Brzozowski.

Discussion, consideration and possible action:

a. Vote for Vice-Chairman

Motion by Klimkowski to nominate and approve Steve Scalzo as Vice-Chairman. Second by Rudek. Motion carried.

Aye: Klimkowski, Rudek, Brzozowski, Scalzo, and Trent.

Nay: None.

b. Discussion on sewer line down Harrah Rd.

Bill Myers of Myers Engineering presented to the trustees information and cost estimates to run a sewer line down Harrah Rd. to handle future developments of both residential and commercial.

c. Discussion and possible action to approve Engagement Letter with Dillion & Associates, PC for fiscal year 2023 audit.

Motion by Rudek to approve Engagement Letter with Dillion & Associates, PC for fiscal year 2023 audit. Second by Klimkowski. Motion carried.

Aye: Rudek, Klimkowski, Scalzo, and Trent.

Nay: Brzozowski.

d. Discussion and possible action to approve [Drawdown #73](#) and authorize payment.

Motion by Scalzo to approve Drawdown #73 and authorize payment. Second by Brzozowski. Motion carried.

Aye: Scalzo, Brzozowski, Klimkowski, Rudek, and Trent.

Nay: None.

e. **Executive Session:** discussion and possible action on request under provisions 25 O.S. Sec. 307(B)(1) pertaining to review, discussion, update on Interim Trust Manager.

The Harrah City Council entered into executive session at 7:26 p.m. and reconvened at 7:58 p.m.

f. Any action in executive session.

Motion by Scalzo to accept the resignation of the trust manager, Jamie O'Leary effective immediately. She will be paid through April 21, 2023 and will turn in laptop and keys to Michele on April 10, 2023. Second by Brzozowski. Motion carried.

Aye: Scalzo, Brzozowski, Klimkowski, Rudek, and Trent.

Nay: None.

Motion by Rudek to appoint Levi Dean as interim Trust Manager. Second by Klimkowski. Motion carried.

Aye: Rudek, Klimkowski, Brzozowski, Scalzo, and Trent.

Nay: None.

Comments:

- a. Trust Attorney's Report
- b. Trust Manager's Report
- c. Trustees
- d. Chairman

Adjournment

The meeting of the Harrah Public Works Authority adjourned at 8:04 p.m.

Chairman

Secretary