

**CITY OF HARRAH  
REGULAR MEETING  
SEPTEMBER 21, 2020**

The City Council for the City of Harrah met at 7:00 p.m. on Monday, September 21, 2020 at City Hall, at 19625 NE 23<sup>rd</sup> Street, Harrah, Oklahoma for a Regular Meeting.

Roll Call, Flag Salute & Invocation.

**At roll call the following members were present: Mayor Larry Fryar, Vice-Mayor Kim Bishop, Councilor Tom Barron, Councilor Duane Patterson, and Councilor Cass Smith. Absent: None. Others present: City Manager Clayton Lucas, City Attorney Robert Thompson. Councilor Smith led the flag salute and Pastor Doug gave the invocation.**

Approval of Consent agenda:

- a. Minutes from the [2020.08.17](#) Regular Meeting and the [September 14, 2020](#) Special Meeting.
- b. [Treasurer Report: Sales and Use Taxes etc Franchise Tax](#)
- c. Harrah Senior Monthly [Report](#) for August.
- d. Approve payment to TIF \$4880.98 and \$13,367.84 .
- e. Re-appoint Mark Mathews and Jerry Janowiak as members to the Board of Adjustments for 3 year terms.
- f. Approve Treasurer to proceed with advertising for [outstanding checks](#) that have not yet cleared the bank.
- g. Approve annual [agreement](#) with Oklahoma County Criminal Justice Authority for Jail Services.

**Motion by Smith to accept and approve the consent agenda. Second by Barron.  
Motion carried.**

**Aye: Smith, Barron, Patterson, Bishop, and Fryar.  
Nay: None.**

Discussion and possible action regarding items removed from the consent agenda. **None.**

Review, consideration and possible action regarding:

- a. Presentation of certificate(s) of appreciation. (Bishop)

**Tabled until October meeting.**

- b. Discussion and possible action to approve audit for 2019-2020. (Dillion)

**Motion by Patterson to accept the audit for fiscal year 2019-2020. Second by Barron.  
Motion carried.**

**Aye: Patterson, Barron, Bishop, Smith, and Fryar.  
Nay: None.**

- c. Discussion and possible action regarding [Harrah JSA Contract](#). (Chief Morgan)

**Motion by Bishop to approve Harrah JSA Contract with Oklahoma County Criminal Justice Authority. Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, Patterson, and Fryar.**

**Nay: None.**

- d. Discussion and possible action to adopt [Resolution No. 09212020CC](#) authorizing application for financial assistance from the Rural Economic Action Plan Fund. (Debby)

**Motion by Bishop to adopt Resolution No. 09212020CC authorizing application for financial assistance from the Rural Economic Action Plan Fund. Second by Patterson. Motion carried.**

**Aye: Bishop, Patterson, Barron, Smith, and Fryar.**

**Nay: None.**

- e. Discussion and possible action to adopt [Resolution No. 09212020CC\(2\)](#) authorizing application for financial assistance from the Justice Assistance Grant Local Law Enforcement Program (JAG-LLE). (Debby)

**Motion by Bishop to adopt Resolution No. 09212020CC(2) authorizing application for financial assistance from the Justice Assistance Grant Local Law Enforcement Program (JAG-LLE). Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, Patterson, and Fryar.**

**Nay: None.**

- f. Discussion regarding creation of an Economic Development Commission. (Patterson)

**This item was tabled for a future meeting.**

- g. Discussion regarding contract renewals for city services provided by third party vendors. (Patterson)

**Councilor Patterson would like the city to put in place a policy/ordinance that all 3rd party vendors who do business with the city or public works have knowledge that after a time period of 1 year of service and 90 days prior to the end of the agreement the city would go out for bid giving the city the opportunity to review and evaluate other like vendors. The city attorney will draft a policy/ordinance and bring it back to the council.**

- h. Discussion regarding Zoning Ordinance for Enhanced Development. (Patterson)

**Councilor Patterson is asking for the city to review the current zoning codes allowing for possible mixed use in different areas and the possibility of a zoning classified for only specific type businesses such as restaurants, doctor offices, etc. The city manager stated that the architect for the downtown area would be at the next council meeting and possibly some of these issues would be addressed. The**

city attorney also agreed that a city planner was needed with the growth fixing to happen in Harrah. Mr. Thompson will draft an ordinance for the council to review.

- i. Discussion regarding official position on COVID 19 response with city staff.  
(Patterson)

**Councilor Patterson wanted to address the city's official position on the COVID 19 virus affecting us at this time. The city's position is that the employee that has been exposed or quarantined will not lose any sick time or vacation time during their time off. Standard time-off is approximately 2 weeks and after that it would be a case by case basis depending on how sick the employee was with the virus.**

- j. Discussion and possible action to adopt [Ordinance No. 2020-12](#) amending Section 12-425 changing lot size to 7000 square feet to match R-1A zoning area regulations.

**Motion by Smith to adopt Ordinance No. 2020-12 amending Section 12-425 changing lot size to 7000 square feet in subdivisions to match R-1A zoning area regulations. Second by Bishop. Motion carried.**

**Aye: Smith, Bishop, Barron, Patterson, and Fryar.  
Nay: None.**

- k. Discussion and possible action to approve emergency clause for Ordinance No. 2020-12.

**Motion by Patterson to approve emergency clause for Ordinance No. 2020-12. Second by Bishop. Motion carried.**

**Aye: Patterson, Bishop, Barron, Smith, and Fryar.  
Nay: None.**

- l. Discussion and possible action to adopt [Ordinance No. 2020-13](#) annexing property at 29 th & Luther Rd as C-2.

**Motion by Patterson to adopt Ordinance No. 2020-13 annexing property at 29th & Luther Rd. as C-2. Second by Bishop. Motion carried.**

**Aye: Patterson, Bishop, Barron, Smith, and Fryar.  
Nay: None.**

- m. Discussion and possible action to approve emergency clause for Ordinance No. 2020-13

**Motion by Patterson to approve emergency clause for Ordinance No. 2020-13. Second by Bishop. Motion carried.**

**Aye: Patterson, Bishop, Barron, Smith, and Fryar.  
Nay: None.**

- n. Discussion and possible action to award bid for Skid Steer with attachment. (Clayton)

**Bid Opening for Skid Steer Friday, September 18, 2020 at 2:00 p.m. at City Hall**

- 1. Warren Cat            \$80,646.19 (24" blade)
- 2. Total Equipment    \$50,092.98 (14" blade)
- 3. Total Equipment    \$59,491.96 (18" blade)

**City Manager Clayton Lucas recommends to the council to accept the higher bid because the cold planer blade is larger.**

**Motion by Bishop to approve the recommendation from the city manager and award the bid to Warren Cat for \$80, 646.19. Second by Smith. Motion carried.**

**Aye: Bishop, Smith, Barron, Patterson, and Fryar.**

**Nay: None.**

- o. Discussion and possible action to approve Christmas bonus to be paid on the 13th of November. (Clayton)

**Councilor Patterson addressed the council regarding the amount that the city usually pays out for Christmas bonuses which is \$200 per employee. Mr. Patterson suggested that the bonus for this year should be \$300 as long as the budget could accommodate the extra money in the general fund and the Public Works Fund. This would only be for this year and reviewed yearly. City Manager Clayton Lucas stated that the budget could accommodate for the extra monies this year.**

**Motion by Patterson to approve the Christmas Bonus in the amount of \$300 for each employee. Second by Bishop. Motion carried.**

**Aye: Patterson, Bishop, Barron, Smith, and Fryar.**

**Nay: None.**

- p. **Executive Session: Discussion and possible action** on request under the provisions of: 25 O.S. Sec 307(B)(10) for the purpose of conferring on matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice business to locate within the City of Harrah because public disclosure of the matter to be discussed would interfere with the development of products or services and would violate the confidentiality of the business including discussion and possible approval of real estate purchase.
- q. **Executive Session: Discussion and possible action** on request under the provisions of: 25. O.S. Section 307 (B)(3) to acquire real estate by purchase or imminent domain, and authorize appraisal and offer.

**Motion by Smith to enter in Executive Session for Items P and Q. Second by Bishop. Motion carried.**

**Aye: Smith, Bishop, Barron, Patterson, and Fryar.**

**Nay: None.**

**The Harrah City Council entered into the Executive Session at 7:50 p.m. and**

reconvened at 8:38 p.m.

- r. Any action necessary following the executive session.

**No action on Item P executive session.**

**Motion by Barron to direct the city manager and the mayor to proceed to acquire real estate by purchase or imminent domain, and authorize appraisal and offer. Second by Bishop. Motion carried.**

**Aye: Barron, Bishop, Patterson, Smith, and Fryar.**

**Nay: None.**

Comments:City Manager Report, Misc. Correspondence, [Claims Report](#)

City Council members

**Vice-Mayor Bishop:** Wednesday, September 30 ACOG will have a legislative meeting.

**Councilor Barron:** Nothing at this time.

**Councilor Patterson:** Nothing at this time.

**Councilor Smith:** Nothing at this time.

**Mayor:** Nothing at this time.

City Attorney: Nothing at this time.

Staff –[Fire Department Report](#), [Police Dept1](#)

**ACOG Report-Vice-Mayor Bishop in council comments**

**Department Head Comments**

**Tracy Qualls-Economic Development:** Tracy has had a busy first month with meetings, tours, endless emails and phone calls of businesses looking to come to Harrah.

Consideration of new business, if any, which has arisen since the posting of the agenda, which could not have been reasonably foreseen prior to the posting of the agenda. [25 O.S. Section 311.9]

## **Adjournment**

The meeting of the Harrah City Council adjourned at 8:40 p.m.

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Mayor

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City Clerk