

**MINUTES  
HARRAH PARK AND RECREATION BOARD  
REGULAR MEETING  
March 12, 2025**

**The Park and Recreation Board of the City of Harrah, Oklahoma met in a regular session at Harrah City Hall, 19625 NE 23<sup>rd</sup> Street on March 12, 2025, at 6:00 p.m. The public notice of said meeting, setting forth there-on date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of the city at least twenty-four hours prior to the meeting, excluding, Saturdays, Sundays, and holidays declared by the State of Oklahoma. The following items were included on said agenda:**

**CITY STAFF AND GUEST:**

**Present:** Mayor Danny Trent, City Manager Matt Mears, City Employee Chris Richards, City Employee Julie Loschke, and Council Member Jeff Brzozowski.

**AGENDA ITEM #1- ROLL CALL AND FLAG SALUTE:**

-Meeting was called to order by Fitzgerald at 6:00 p.m. Roll call was taken by Loschke, and a quorum was present. Byerley led the flag salute.

**Members Present:** Gwena Dixon, Tori Benedix, Gary Fitzgerald, Cathey Byerley, Tammy Herzog and Paul Wiegert

**Members Absent:** None

**AGENDA ITEM #2-REVIEW, DISCUSSION, CONSIDERATION, APPROVAL, ADOPTION, AWARDED, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE FOLLOWING ITEMS:**

**Agenda Item #2a-Minutes for February 26, 2025, Special Meeting**

\*Herzog made a comment that the minutes were not complete and should have detailed notes and assign names to the task.

\*Mears said the minutes were for action, however this could be done going forward.

\*Benedix stated that she couldn't download the minutes it was just a blank page. Please see why she couldn't download the minutes. Benedix questioned if she could still vote.

-Motion by Byerley seconded by Wiegert to approve the minutes for February 26, 2025, Special meeting with incorporating Herzog's details. Motion carried.

AYE: Wiegert, Benedix, Dixon, Byerley, Herzog and Fitzgerald

NAY: None

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**Agenda Item #2b-2024-2025 Budget Expenditure**

\*Mears had a meeting with Michele and Jerry to go through each line item, which is now updated and reflect what remains.

-No Action

**Agenda Item #2c-Heritage Park Comprehensive Plan**

\*Byerley passed out a list of plans for the now and the future of the park. The board members read over the list and made suggestions. Byerley will format this differently and email it to board members for other suggestions.

-No Action

**Agenda Item #2d Pickle Ball Courts**

\*Fitzgerald commented that he was under the impression that this needed to be placed on hold until a survey is conducted. This will be at the next event in June. Fitzgerald passed around an example survey for the members to make changes too. Benedix made the comment that the best place for the pickle ball courts would be Lion's Park. Other members agreed that it would bring the public to Lion's Park.

-No Action

**Agenda Item #2e-2025 Annual event planning and advertising**

\*After a long discussion regarding the annual event and advertising. It was decided to call the event "Hello Summer" for June 7<sup>th</sup>. Fitzgerald will send out a list with which members will be responsible for the items for the event.

-No Action

**Agenda Item #2f-Purchase portable hand washing station**

\*Mears will reach out to Nance regarding the one at Hobart and as soon as he hears back from her, he will get back to the board.

-No Action

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**Agenda Item #2g-Park Board Christmas Parade entry**

\*Fitzgerald deferred this until closer to the event and someone comes up with a truck to enter in the parade.

-No Action

**Agenda Item #2h-Property design for Blacksmith Park**

\*Byerley handed out maps of the lot along with suggestions on native grasses and trees that won't need much attention. Byerley would like to add some pathways, benches and tables. Mayor Trent explained that a two split rail fence could be added. Add the photos of the native plants and trees to the minutes for record keeping.

-No Action

**Agenda Item #2i-High School art mural**

\*Byerley doesn't meet with Mr. Harkey until Monday, so let's leave it on the agenda for next month.

-No Action

**Agenda Item #2j-Concrete for tee boxes at Lion's Park**

\*Byerley ask Richards if he would be ready to have the football team come out and help next week. The football team will only be available next week so Wednesday and Thursday would be the only days Richards could be there to help. He would get as much prepped as possible by Wednesday. He would need about 4 volunteers to help manage the football team.

-No Action

**Agenda Item #2k-Pop up market for Farmers Market to sell seedlings**

-Motion by Herzog seconded by Benedix for the Park board to cosponsor and waive the fees for the pop-up market for April 19<sup>th</sup> and 26<sup>th</sup>. Motion carried.

AYE: Benedix, Dixon, Byerley, Herzog, Wiegert and Fitzgerald

NAY: None

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**Agenda Item #21-Lawn maintenance for sticker prevention**

-Motion by Herzog seconded by Dixon waiting for a third bid from Danny Cornell. Then will go with the lowest between Quality and Danny Cornell not exceeding \$3000. Motion carried.

AYE: Dixon, Byerley, Herzog, Benedix, Wiegert and Fitzgerald

NAY: None

**AGENDA ITEM #3-UPDATES ON EVENTS AND PROJECTS OF THE FOLLOWING ITEMS:**

**Agenda Item #3a-General Maintenance for Heritage and Lion Park**

\*No update but leave on the agenda.

-No Action

**Agenda Item #3b-Farmer's North End Parking lot repair**

\*Mears update the contractor that is working on Main Street and Main Street sidewalk are also doing the parking lot. They are working on patching the area where the hydraulic fluid is and repaint the handicapped parking spots. They will also reported the bid for the sidewalk along Church Avenue that goes from the South parking lot up to where the grant ran out.

-No Action

**Agenda Item #3c-New tree purchase and placement**

\*Byerley said there is nothing to report. Mears said he talked to OGE and asked if they could just send the trees, and we would send pictures after they were planted. OGE said this sounds great.

-No Action

**Agenda Item #3d-Heritage Park Sidewalks**

\*This was discussed in 3b.

-No Action

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**Agenda Item #3e-North end bathroom**

-No update

**AGENDA ITEM #4-COMMENTS:**

**Agenda Item #4a** Board Members

**Agenda Item #4b** Chairman

**Agenda Item #4c** Vice-Chairman

**Agenda Item #4d** City Staff

-None

**AGENDA ITEM #5-FUTURE AGENDA ITEMS**

-None

**AGENDA ITEM #6-CITIZENS' PARTICIPATION**

-None

**AGENDA ITEM #7-ADJOURNMENT**

-Meeting adjourned at 7:52 p.m.

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Gary Fitzgerald, Chairman

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Julie Loschke, Secretary