

**MINUTES  
HARRAH PARK AND RECREATION BOARD  
SPECIAL MEETING  
APRIL 23, 2025**

**The Park and Recreation Board of the City of Harrah, Oklahoma met in a special session at Harrah City Hall, 19625 NE 23<sup>rd</sup> Street on April 23, 2025, at 6:00 p.m. The public notice of said meeting, setting forth there-on date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of the city at least twenty-four hours prior to the meeting, excluding, Saturdays, Sundays, and holidays declared by the State of Oklahoma. The following items were included on said agenda:**

**CITY STAFF AND GUEST:**

**Present:** City Manager Matt Mears, City Employee Chris Richards, and City Employee Julie Loschke.

**AGENDA ITEM #1- ROLL CALL AND FLAG SALUTE:**

-Meeting was called to order by Fitzgerald at 6:05 p.m. Roll call was taken by Loschke, and a quorum was present. Fitzgerald led the flag salute.

**Members Present:** Jeff Brzozowski, Gary Fitzgerald, Cathey Byerley, and Tammy Herzog

**Members Absent:** Gwena Dixon

**AGENDA ITEM #2-REVIEW, DISCUSSION, CONSIDERATION, APPROVAL, ADOPTION, AWARDING, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE FOLLOWING ITEMS:**

**Agenda Item #2a-Appoint Co Chair**

\*Herzog corrected that it is Vice Chair and not Co Chair per the ordinance.  
-Motion by Herzog seconded by Byerley to appoint Jeff Brzozowski as Vice Chair. Motion carried.

AYE: Herzog, Byerley, Brzozowski and Fitzgerald  
NAY: None

**Agenda Item #2b-Minutes for March 12, 2025, Regular Meeting**

-Motion by Byerley seconded by Herzog to approve the minutes for March 12, 2025, Regular meeting. Motion carried.

AYE: Herzog, Byerley, Brzozowski and Fitzgerald  
NAY: None

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**Agenda Item #2c-Current Budget Expenditure**

\*Byerley asked what professional services are because there was \$30,00 and now it is down to \$1,000 left on this line item. She says the Park has \$25,000 left on current budget. We're setting on just over \$6,000 for the summer event.

-No Action

**Agenda Item #2d T Mobile communication grant discussion**

\*Mears spoke about the T-Mobile grant packet provided to each board member. After a lengthy discussion, Herzog was selected to put together necessary information regarding the lights at Heritage Park and get with Gary Bolling about meeting the parameters of the grant.

-No Action

**Agenda Item #2e-Main Street Community Garden leased property erosion control received quote from Cimarron Creek Construction for \$1,375**

\*Mears went over Cimarron Creek Construction quote and Brzozowski asked if it could come out of the Beautification project. Mears is waiting to get the numbers broken down and then he will see what can be accomplished.

-No Action

**Agenda Item #2f-Heritage Park Comprehensive Plan**

\*Fitzgerald updated the plan and Mears is reviewing it. Once that is complete Fitzgerald will email it to the members.

-No Action

**Agenda Item #2g-Funds for recent signs installed at Heritage Park to be updated.**

\*After a brief discussion, Byerley states the Park board needs funds to update the signs. The comment was made that these signs need to be able to survive the western sun.

-No Action

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**Agenda Item #2h-Installation of matching benches at Heritage Park**

\*Byerley ask if name were removed from the plaque on the benches donated by Crooked Oak School. Byerley and Richards will get these placed on either side of the bathroom.

-No Action

**Agenda Item #2i-Repair and reset of irrigation heads in Zone 2 at Heritage Park**

\*Byerley said Richards has done these repairs and this item is complete.

-No Action

**Agenda Item #2j-NE garden at Heritage Park maintenance, capping 4 pop up irrigation heads, rocks for drainage, dig out a small triangle and setting of display of stand**

\*Byerley said Richards has most of this complete. He should have it finished soon.

-No Action

**Agenda Item #2k-Farmers Market permanent sign**

\*After brief discussion it was decided since the permanent signs aren't in the current budget a decision needs to be made for the 2025-2026 budget in July.

No Action

**Agenda Item #2l-Pickle ball court survey**

\*Byerley clarifies this is not a pickle ball court survey but a general survey about the parks. How many questions should there be and how they will be tracked. It would be nice to provide a map of the planned projects for the park. The questions should not drag them to a pickle ball court. This item was assigned to Byerley for the meeting in May.

No Action

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**Agenda Item #2m-“Hello Summer” annual event planning and advertising**

- \*Herzog will oversee advertising including flyers for the kids to trade in for a ticket to get a snow cone. It was asked if the city would print the flyers in color. Mears said he would look into the printing.
- \*Mr. Tony's will do 1,440 snow cones for \$1,800.
- \*Sonic the Hedgehog movie license for \$550.00
- \*Dunk tank rental is \$75. Herzog will pick it up on Friday and return it on Tuesday after the event.
- \*Byerley is getting the inflatables including 2 40ft slide, 2 moon bounce and obstacle course for \$550.00.
- \*The Park Board will provide free discs for those interested in the demo. 100 forward hand discs and 100 back hand discs for \$1,200. This will start at 5 pm
- \*Chamber will do the inflatable costume race.
- \*Benedix will do rock painting.
- \*Dixon will have the duck pond and bring corn hole along with Paul bringing corn hole.
- \*Friends of the park will provide Jenga and ladder golf games.
- \*Fitzgerald will order seven two sided 4x6 mesh banners at \$180.00 each
- \*Herzog reminded the group to bring a shirt to the next meeting to have printed for Park Board to wear at this event. The cost will be paid by each member.

No Action

**Agenda Item #2n-Purchase portable hand washing stations**

- \*Byerley called City of Hobart, and no one returned her message. She will call again and if no response then Mears will get ahold of Nancy again.

No Action

**Agenda Item #2o-Park board Christmas Parade entry**

No Action

**Agenda Item #2p-High School art mural**

- \*Byerley met with Mr. Harkey about the details for this project. The idea would be to place the art on the fence line on Main Street. The city could come up with a theme each time. This needs to be decided before school begins in August.

No Action

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**AGENDA ITEM #3-UPDATES ON EVENTS AND PROJECTS OF THE  
FOLLOWING ITEMS:**

**Agenda Item #3a-General Maintenance for Heritage and Lion Park**

\*The question was asked if the lawn service got the parks sprayed. Richards stated they had been sprayed but a lot of areas were missed. They need to come back out and treat the areas that were missed. Richards would like to be present when he comes back out so he can go over the spots.

-No Action

**Agenda Item #3b-Transfer of ownership of Main Street property referred to as Blacksmith Park**

\*Mears reached out to Judy the Executrix of probate, and it hasn't got that far yet. Mears needs to reach out to City attorney to get directions on what steps to take for transfer.

-No Action

**Agenda Item #3c-OG&E donated trees**

\* Byerley stated that the trees have been delivered and are being stored and cared for at the community garden until they can be planted in late November. Residents have also donated trees, so the number is growing.

-No Action

**Agenda Item #3d-New tree purchase and placement**

-Placed on hold until November.

**Agenda Item #3e-2025-2026 Budget update**

-Mears explained Michele has been working on other projects with deadlines and will get to the budget as soon as possible.

-No action

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**Agenda Item #3f-Farmer's north end parking lot repair**

-Mears reports the approach needs to be redesigned with a grate and drain right before the sidewalk.

-No action

**Agenda Item #3g-Heritage Park Sidewalks**

-No updates

**Agenda Item #3h-North end bathroom**

-Mears this project will have to go out for bid however it has been brought up that this is not only in a flood plane but also a wetland. We will probably need to readdress this at a later date.

-No action

**Agenda Item #3i-Concrete for tee boxes at Lion's Park**

-Byerley said this is not complete there needs to be 2 more number 9 boxes due to the placement of the first one. There will be a 9, 9 short and 9 long. Richards will be able to create these two boxes.

-No action

**Agenda Item #3j-Lawn maintenance for sticker prevention**

-Discussed in 3a

-No action

**AGENDA ITEM #4-COMMENTS:**

**Agenda Item #4a** Board Members

**Agenda Item #4b** Chairman

**Agenda Item #4c** Vice-Chairman

**Agenda Item #4d** City Staff

-None

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**AGENDA ITEM #5-FUTURE AGENDA ITEMS**

-None

**AGENDA ITEM #6-CITIZENS' PARTICIPATION**

-None

**AGENDA ITEM #7-ADJOURNMENT**

-Meeting adjourned at 8:11 p.m.

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Gary Fitzgerald, Chairman

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Julie Loschke, Secretary