

**MINUTES
HARRAH PARK AND RECREATION BOARD
REGULAR MEETING
May 14, 2025**

The Park and Recreation Board of the City of Harrah, Oklahoma met in a regular session at Harrah City Hall, 19625 NE 23rd Street on May 14, 2025, at 6:00 p.m. The public notice of said meeting, setting forth there-on date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of the city at least twenty-four hours prior to the meeting, excluding, Saturdays, Sundays, and holidays declared by the State of Oklahoma. The following items were included on said agenda:

CITY STAFF AND GUEST:

Present: Mayor Paul Wiegert, Council Member Tim Rudek, City Manager Matt Mears, City Employee Chris Richards, and City Employee Julie Loschke.

AGENDA ITEM #1- ROLL CALL AND FLAG SALUTE:

Meeting was called to order by Fitzgerald at 6:01 p.m. Roll call was taken by Loschke, and a quorum was present. Fitzgerald led the flag salute.

Members Present: Jeff Brzozowski, Gary Fitzgerald, Cathey Byerley, and William Bredemeyer.

Members Absent: Gwena Dixon

AGENDA ITEM #2-REVIEW, DISCUSSION, CONSIDERATION, APPROVAL, ADOPTION, AWARDED, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE FOLLOWING ITEMS:

Agenda Item #2a-Minutes for April 23, 2025, Special Meeting

Motion by Brzozowski seconded by Byerley to approve the minutes for April 23, 2025, Special meeting. Motion carried.

AYE: Byerley, Brzozowski and Fitzgerald

NAY: None

ABSTAIN: Bredemeyer

Agenda Item #2b-2024-2025 Budget Expenditure

After brief discussion, Byerley stated she has no concern with the budget there is around \$5,960.70 on concerts. Looks like we are on track with only a month and half left.

-No Action

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Agenda Item #2c T Mobile communication grant discussion

Byerley stated that Herzog got with City employee Gary, and he has all he needs to get this completed.

-No Action

Agenda Item #2d-Heritage Park Comprehensive Plan

Fitzgerald has the plan ready to go with a couple of changes. Once the changes are made, he will email Loschke, who will send it to City Council for approval.

-No Action

Agenda Item #2e-Farmers Market permanent sign

Byerley, we need to decide what is the best material for the sign so we can get a quote and get started with next year's budget.

-No Action

Agenda Item #2f-Park Survey

After a lengthy discussion and several examples, Byerley will put together 7 or 8 questions with a rating scale for the answers. These need to be ready by June 7, 2025, for the summer event.

-No Action

Agenda Item #2g-“Hello Summer” annual event planning and advertising

Byerley provided a list of activities and responsible parties. Advertising Tammy is handling, and Gary will have the banners no later than Monday. Chris will see the banners are hung.

Byerley has PO request for Mr. Tony's, Party Rocks and finalizing the Amazon list for tickets for snow cones, prizes for the games, and straps for the 3-legged race.

Bredemeyer needs a PO to order the discs. There should be no delays.

Herzog will pick up the Dunk Tank on Friday. Volunteers are needed to sit in the tank and to run the tank.

Chamber is doing the inflatable race and has a duck pond and ducks.

FOP will supply Jenga, ladder golf, Connect 4, and lawn darts.

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Paul will bring Cornhole and set at the information booth with the survey and snow cone tickets.

-No Action

Agenda Item #2h-Portable hand washing station

-Motion by Byerley seconded by Fitzgerald to approve the purchase of a portable hand washing station. Motion carried.

AYE: Brzozowski, Byerley, Bredemeyer and Fitzgerald

NAY: None

Agenda Item #2i-Park Board Christmas parade entry

-Table until the next meeting.

Agenda Item #2j-High School art mural

-Table until the next meeting

**AGENDA ITEM #3-UPDATES ON EVENTS AND PROJECTS OF THE
FOLLOWING ITEMS:**

Agenda Item #3a-General Maintenance for Heritage and Lion Park

Byerley stated that quotes are needed on materials for the repairs to the pavilion for the current budget. The bathroom should have a quote from a previous meeting.

-No Action

**Agenda Item #3b-Transfer of ownership of Main Street property referred to
as Blacksmith Park**

Mears reached out to City attorney to get directions on what the next steps are to transfer. The owner wants to keep the name Blacksmith Park.

-No Action

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Agenda Item #3c-New tree purchase and placement

Byerley stated that purchase should be made in September and trees cared for at the fop until they could be planted in December.

-No Action

Agenda Item #3d-2025-2026 Budget update

After lengthy discussion Mears explained that he still needs to cut \$125,000. He asked where cuts could be taken from the Park Board's budget. The members went over the list deciding where cuts could be made. There is money that could be used to purchase the smaller items in this 2024-2025 budget.

-No action

Agenda Item #3e-Farmer's north end parking lot repair

Mears gave a lengthy report regarding Meyer's plan to put in a grate for the drainage.

-No action

Agenda Item #3f-North end bathroom

Mears found the quote from last year of \$8,000 to \$11,000 for design and this could be used with this year's budget. Then there would be knowledge of what is going to be needed to get the bids out. Mears also explained what can be done about the wetlands.

-No action

Agenda Item #3g-Concrete for tee boxes at Lion's Park

Byerley stated the park still needs two more #9 tee boxes due to displacement. Bredemeyer can show where these need to be placed and Richards can get them installed.

-No action

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Agenda Item #3h-Lawn maintenance for sticker prevention

The bid needs to be reviewed to see what is covered in the lawn maintenance, to clarify if it covers sticker prevention only or if weeds are included. The weeds are out of control.

-No action

Agenda Item #3i-Main Street Community Garden leased property erosion Control received quote from Cimarron Creek Construction for \$1,375

Mears talked to the contractor that has been awarded the bid, however after talking with Byerley there are some changes that need to be made. Mears will meet the contractor at the site to go over the changes tomorrow.

-No action

Agenda Item #3j-Signs at Heritage Park to be updated

-No updates at this meeting

Agenda Item #3k-Installation of matching benches at Heritage Park

Byerley looked at the benches and they are ready to be placed. The pads need to be set so they can place the benches.

-No action

AGENDA ITEM #4-COMMENTS:

Agenda Item #4a Board Members

Agenda Item #4b Chairman

Agenda Item #4c Vice-Chairman

Agenda Item #4d City Staff

-Comments from Chairman

Fitzgerald ask that Loschke send out the minutes to be reviewed and changes would be discussed in next month's meeting. At that time, they would be updated and vote on the following meeting.

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-Comments from Board Member:
Byerley said she received a copy of the Purchase Order procedures from Brandy to share with the members. She ask how do nonvoting member get appointed to the board?

AGENDA ITEM #5-FUTURE AGENDA ITEMS

-None

AGENDA ITEM #6-CITIZENS' PARTICIPATION

-None

AGENDA ITEM #7-ADJOURNMENT

-Meeting adjourned at 8:02 p.m.

Gary Fitzgerald, Chairman

Julie Loschke, Secretary