

## **JOB POSTING**

### **Parks and Recreation Supervisor**

City of Harrah is accepting applications for full-time Parks and Recreation Supervisor.

Applicants must meet the following minimum requirements:

- Knowledge is equivalent of a high school diploma; and such training and/or experience would provide the applicant with the below referenced knowledge, skills and abilities
- Considerable knowledge of occupation hazards involved and the precautions necessary to safely conduct parks and grounds maintenance,
- Must possess and maintain a valid Oklahoma vehicle operators license and be insurable, must be able to pass **background check, Drug Screen and Preplacement Physical**
- Must obtain a Class “D” water and wastewater license within 6 months of employment
- Ability to obtain the appropriate certification from the State Dept of Agriculture for the purchase and application of herbicides

Preferred Qualifications:

- Carry or acquire other certifications including Master gardener and Arborist or bachelor’s degree in Horticulture or related field of study preferred
- Three (3) yrs of experience in parks and grounds maintenance work, construction operations, material needs, and human resource requirements

Please see a copy of the detailed Job Description and Application on the City of Harrah website at [www.cityofharrah.com](http://www.cityofharrah.com) under the Careers tab at the top left corner of the home page.

**To apply, please submit the following items:**

- **Cover letter**
- **Resume**
- **Application**
- **Signed copy of Job Description**

**All documents MUST be returned to:**

Email to [financedirector@cityofharrah.com](mailto:financedirector@cityofharrah.com) - OR-

City of Harrah, Attn: Human Resources, PO Box 636, Harrah, OK 73045 -OR-  
Hand Delivered to Harrah City Hall, 19625 NE 23<sup>rd</sup> St

**Applications accepted until the position is filled.**

**The City of Harrah is a Drug Free EOE.**